**Annex 9b: PRR Report template for consultation with students and/or alumni and/or potential applicants:**

*This is for use by the Programme/Subject Team to record how s/he has consulted students during periodic review.*

|  |  |
| --- | --- |
| **Title(s) of the programme(s), their CRS codes and award(s)** |  |
| **Name of Programme Leader:** |  |
| **Date of meeting with students / survey of students:** |  |
| **Number of respondents:** |  |
| **What programme information did you give to the students and offer holders as part of this process?** | |
| *Please tick as relevant and/or list additional items*  🞏 Programme Specification  🞏 Marketing materials  🞏 Programme Handbook  🞏 Module Specifications  🞏 Module Guide(s)  🞏 Other (list additional items) | |
| **Please summarise the comments made by the students**.  *For example, what do they think about the current and/or proposed curriculum or the programme more generally? Please provide both positive & negative opinions* | |
| *Insert text here: (and list the evidence that has been saved in the PDR-folder. For example, questionnaires, email correspondence, minutes of Board of Study or focus group).* | |
| **Please summarise how the programme team has responded to comments made by students during design and development of the proposed programme:** | |
| *Insert text here:* | |
| **Any additional comments not covered by the above?** | |
| *Insert text here:* | |

*Once completed, the Programme/Subject Team should scan this form and submit it to the PRR-PDR.*