

PROGRAMME SPECIFICATION – Stages C and D Semester 1 2010/11

1. Qualification Foundation	2. Programme Title English Foundation Programme	3. UCAS Code N/A	4. Programme Type MOD single subject, FT
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5. Main Purposes and Distinctive Features of the Programme

The aims of the English Foundation Programme are to provide students with the opportunity to:

- develop their academic English and study skills
- adapt to the British university study culture
- develop intercultural understanding.
- progress to undergraduate or postgraduate study

Special Features

- 4 distinct modules to cater for English level
- 6 entry points per year

6. What a student should know and be able to do on completion of the programme

Knowledge and understanding in the context of the subject(s)

- Have developed English speaking, listening, reading and writing skills
- Have developed knowledge and understanding of British life and study culture.

Cognitive skills in the context of the subject(s)

- Be able to develop and apply language learning strategies
- Be able to extract and summarise data/information
- Be able to apply problem-solving techniques

Subject-specific practical/professional skills

The programme has no academic subject bias

Other skills (e.g. key/transferable) developed in subject or other contexts

Have demonstrated:

- research for an oral presentation and short essay/report
- academic writing skills
- presentation skills
- independent learning and time management
- ICT skills

7. Qualities, Skills & Capabilities Profile

A Cognitive	B Practical	C Personal & Social	D Other
Summarising information in written form or verbally	Research Skills	Organisation and time management	Development of intercultural understanding
Applying problem solving techniques	Academic Writing Skills	Independent learning	
Developing and applying language learning strategies	ICT		
	Presentation Skills		
	Communication skills in English as a foreign language		

8. Duration and Structure of Programme/Modes of Study/Credit Volume of Study Units

Foundation Level

Stage D	30 credits. 7 weeks x 18 hours – semesters 1 and 2. 6 weeks x 21 hours – semester 3.
Stage C	30 credits. 7 weeks x 18 hours – semesters 1 and 2. 6 weeks x 21 hours – semester 3.
Stage B	30 credits. 7 weeks x 18 hours – semesters 1 and 2. 6 weeks x 21 hours –

	semester 3.
Stage A	30 credits. 7 weeks x 18 hours – semesters 1 and 2. 6 weeks x 21 hours – semester 3.
<p>9. Learning, Teaching and Assessment Strategy</p> <p><u>Learning and Teaching Methods</u> Lectures, seminars, workshops, tutorials, IT practicals</p> <p><u>Assessment Methods</u> Portfolios (including summaries, presentations, pieces of academic writing) and in-class assessments</p> <p><u>Assessment Classification System</u> All assessments marked pass/fail</p>	<p>10. Other Information (<i>including compliance with relevant University policies</i>) <u>Date programme first offered</u> July 2010</p> <p><u>Admissions Criteria</u> Stage A: IELTSs 4 <i>or equivalent</i> for undergraduate level entry and IELTSs 4.5 <i>or equivalent</i> or post-graduate level entry</p> <p>Stage B: IELTSs 4.5 <i>or equivalent</i> for undergraduate level entry and IELTSs 5 <i>or equivalent</i> for post-graduate level entry or satisfactory completion of Stage A.</p> <p>Stage C: IELTSs 5 <i>or equivalent</i> for undergraduate level entry and IELTSs 5.5 <i>or equivalent</i> for post-graduate level entry or satisfactory completion of Stage B.</p> <p>Stage D: IELTSs 5.5 <i>or equivalent</i> for undergraduate level entry and IELTSs 6 <i>or equivalent</i> for post-graduate level entry or satisfactory completion of Stage C.</p> <p><u>Indicators of Quality and Standards</u> Programme developed and reviewed with external specialist input, external examiner monitoring.</p>

Teaching Calendar Semester 1 2010/11

Teaching Week	Date w/c	Notes
1: Stage C	Mon 27 Sept 2010	Includes Induction and Enrolment + Course Representative election
2: Stage C	Mon 4 Oct 2010	
3: Stage C	Mon 11 Oct 2010	
4: Stage C	Mon 18 Oct 2010	
5: Stage C	Mon 25 Oct 2010	
6: Stage C	Mon 1 Nov 2010	
7: Stage C	Mon 8 Nov 2010	In-class assessment 9 th November Portfolio submission 10 th November Assessment Panel Stage C 12 th November
1: Stage D	Mon 15 Nov 2010	Tutorials 16 th November
2: Stage D	Mon 22 Nov 2010	
3: Stage D	Mon 29 Nov 2010	
4: Stage D	Mon 6 Dec 2010	Course Committee 8 th December 1-3pm
5: Stage D	Mon 13 Dec 2010	
	Mon 20 Dec 2010	Winter Vacation
	Mon 27 Dec 2010	Winter Vacation
	Mon 3 Jan 2011	Winter Vacation
6: Stage D	Mon 10 Jan 2011	
7: Stage D	Mon 17 Jan 2011	In-class assessment 18 th January Portfolio 19 th January Assessment Panel Stage D 24 th January Tutorials 26 th January

PROGRAMME SPECIFICATION – Stages C and D Summer 2010

1. Qualification Foundation	2. Programme Title English Foundation Programme	3. UCAS Code N/A	4. Programme Type MOD single subject, FT
5. Main Purposes and Distinctive Features of the Programme			
<p>The aims of the English Foundation Programme are to provide students with the opportunity to:</p> <ul style="list-style-type: none"> • develop their academic English and study skills • adapt to the British university study culture • develop intercultural understanding. • progress to undergraduate or postgraduate study <p>Special Features</p> <ul style="list-style-type: none"> • 4 distinct modules to cater for English level • 6 entry points per year 			
6. What a student should know and be able to do on completion of the programme			
<p><u>Knowledge and understanding in the context of the subject(s)</u></p> <ul style="list-style-type: none"> • Have developed English speaking, listening, reading and writing skills • Have developed knowledge and understanding of British life and study culture. <p><u>Cognitive skills in the context of the subject(s)</u></p> <ul style="list-style-type: none"> • Be able to develop and apply language learning strategies • Be able to extract and summarise data/information • Be able to apply problem-solving techniques 		<p><u>Subject-specific practical/professional skills</u></p> <p>The programme has no academic subject bias</p> <p><u>Other skills (e.g. key/transferable) developed in subject or other contexts</u></p> <p>Have demonstrated:</p> <ul style="list-style-type: none"> • research for an oral presentation and short essay/report • academic writing skills • presentation skills • independent learning and time management • ICT skills 	
7. Qualities, Skills & Capabilities Profile			
A Cognitive	B Practical	C Personal & Social	D Other
Summarising information in written form or verbally	Research Skills	Organisation and time management	Development of intercultural understanding
Applying problem solving techniques	Academic Writing Skills	Independent learning	
Developing and applying language learning strategies	ICT		
	Presentation Skills		
	Communication skills in English as a foreign language		
8. Duration and Structure of Programme/Modes of Study/Credit Volume of Study Units			
Foundation Level			
Stage D	30 credits. 7 weeks x 18 hours – semesters 1 and 2. 6 weeks x 21 hours – semester 3.		
Stage C	30 credits. 7 weeks x 18 hours – semesters 1 and 2. 6 weeks x 21 hours – semester 3.		

Stage B	30 credits. 7 weeks x 18 hours – semesters 1 and 2. 6 weeks x 21 hours – semester 3.
Stage A	30 credits. 7 weeks x 18 hours – semesters 1 and 2. 6 weeks x 21 hours – semester 3.
<p>9. Learning, Teaching and Assessment Strategy</p> <p><u>Learning and Teaching Methods</u> Lectures, seminars, workshops, tutorials, IT practicals</p> <p><u>Assessment Methods</u> Portfolios (including summaries, presentations, pieces of academic writing) and in-class assessments</p> <p><u>Assessment Classification System</u> All assessments marked pass/fail</p>	<p>10. Other Information (including compliance with relevant University policies)</p> <p><u>Date programme first offered</u> July 2010</p> <p><u>Admissions Criteria</u></p> <p>Stage A: IELTSs 4 <i>or equivalent</i> for undergraduate level entry and IELTSs 4.5 <i>or equivalent</i> or post-graduate level entry</p> <p>Stage B: IELTSs 4.5 <i>or equivalent</i> for undergraduate level entry and IELTSs 5 <i>or equivalent</i> for post-graduate level entry or satisfactory completion of Stage A.</p> <p>Stage C: IELTSs 5 <i>or equivalent</i> for undergraduate level entry and IELTSs 5.5 <i>or equivalent</i> for post-graduate level entry or satisfactory completion of Stage B.</p> <p>Stage D: IELTSs 5.5 <i>or equivalent</i> for undergraduate level entry and IELTSs 6 <i>or equivalent</i> for post-graduate level entry or satisfactory completion of Stage C.</p> <p><u>Indicators of Quality and Standards</u> Programme developed and reviewed with external specialist input, external examiner monitoring.</p>

Teaching Calendar Summer 2010

Teaching Week	Date w/c	Notes
1: Stage C	5 th July 2010	Includes Induction and Enrolment 5 th July + Course Representative election Afternoon trip 7 th July
2: Stage C	12 th July 2010	Afternoon trip 14 th July
3: Stage C	19 th July 2010	
4: Stage C	26 th July 2010	Afternoon trip 28 th July
5: Stage C	2 nd August 2010	<i>Please ensure you re-enrol online to continue to be a current student</i>
6: Stage C	9 th August 2010	In-class assessment 9 th August Portfolio submission 10 th August Day trip to Blackpool 11 th August Assessment Panel Stage C 13 th August
1: Stage D	16 th August 2010	Tutorials 16 th August
2: Stage D	23 rd August 2010	Afternoon trip 25 th August
3: Stage D	30 th August 2010	
4: Stage D	6 th September 2010	Afternoon trip 8 th September
5: Stage D	13 th September 2010	Course Committee 15 th September 1-3pm
6: Stage D	20 th September 2010	In-class assessment 20 th September Portfolio submission 21 st September Assessment Panel Stage D 23 rd September Results tutorials and main programme enrolment 24 th September Check dates of main programme Inductions

PROGRAMME SPECIFICATION - Stages A and B Semester 1 2010/11

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<p>The aims of the English Foundation Programme are to provide students with the opportunity to:</p> <ul style="list-style-type: none"> • develop their academic English and study skills • adapt to the British university study culture • develop intercultural understanding. • progress to undergraduate or postgraduate study <p>Special Features</p> <ul style="list-style-type: none"> • 4 distinct modules to cater for English level • 6 entry points per year 			
6. What a student should know and be able to do on completion of the programme			
<p><u>Knowledge and understanding in the context of the subject(s)</u></p> <ul style="list-style-type: none"> • Have developed English speaking, listening, reading and writing skills • Have developed knowledge and understanding of British life and study culture. <p><u>Cognitive skills in the context of the subject(s)</u></p> <ul style="list-style-type: none"> • Be able to develop and apply language learning strategies • Be able to extract and summarise data/information • Be able to apply problem-solving techniques 		<p><u>Subject-specific practical/professional skills</u></p> <p>The programme has no academic subject bias</p> <p><u>Other skills (e.g. key/transferable) developed in subject or other contexts</u></p> <p>Have demonstrated:</p> <ul style="list-style-type: none"> • research for an oral presentation and short essay/report • academic writing skills • presentation skills • independent learning and time management • ICT skills 	
7. Qualities, Skills & Capabilities Profile			
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Applying problem solving techniques	Academic Writing Skills	Independent learning	
Developing and applying language learning strategies	ICT		
	Presentation Skills		
	Communication skills in English as a foreign language		
8. Duration and Structure of Programme/Modes of Study/Credit Volume of Study Units			
Foundation Level			
Stage D	30 credits. 7 weeks x 18 hours – semesters 1 and 2. 6 weeks x 21 hours – semester 3.		
Stage C	30 credits. 7 weeks x 18 hours – semesters 1 and 2. 6 weeks x 21 hours – semester 3.		
Stage B	30 credits. 7 weeks x 18 hours – semesters 1 and 2. 6 weeks x 21 hours – semester 3.		

Stage A	30 credits. 7 weeks x 18 hours – semesters 1 and 2. 6 weeks x 21 hours – semester 3.
<p>9. Learning, Teaching and Assessment Strategy</p> <p><u>Learning and Teaching Methods</u> Lectures, seminars, workshops, tutorials, IT practicals</p> <p><u>Assessment Methods</u> Portfolios (including summaries, presentations, pieces of academic writing) and in-class assessments</p> <p><u>Assessment Classification System</u> All assessments marked pass/fail</p>	<p>10. Other Information (including compliance with relevant University policies)</p> <p><u>Date programme first offered</u> July 2010</p> <p><u>Admissions Criteria</u></p> <p>Stage A: IELTSs 4 <i>or equivalent</i> for undergraduate level entry and IELTSs 4.5 <i>or equivalent</i> or post-graduate level entry</p> <p>Stage B: IELTSs 4.5 <i>or equivalent</i> for undergraduate level entry and IELTSs 5 <i>or equivalent</i> for post-graduate level entry or satisfactory completion of Stage A.</p> <p>Stage C: IELTSs 5 <i>or equivalent</i> for undergraduate level entry and IELTSs 5.5 <i>or equivalent</i> for post-graduate level entry or satisfactory completion of Stage B.</p> <p>Stage D: IELTSs 5.5 <i>or equivalent</i> for undergraduate level entry and IELTSs 6 <i>or equivalent</i> for post-graduate level entry or satisfactory completion of Stage C.</p> <p><u>Indicators of Quality and Standards</u> Programme developed and reviewed with external specialist input, external examiner monitoring.</p>

Teaching Calendar Semester 1 2010/11

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3: Stage A	Mon 11 Oct 2010	
4: Stage A	Mon 18 Oct 2010	
5: Stage A	Mon 25 Oct 2010	
6: Stage A	Mon 1 Nov 2010	
7: Stage A	Mon 8 Nov 2010	In-class assessment 8 th November Portfolio Submission 9 th November Assessment Panel Stage A 12 th November
1: Stage B	Mon 15 Nov 2010	Tutorials 15 th November
2: Stage B	Mon 22 Nov 2010	
3: Stage B	Mon 29 Nov 2010	
4: Stage B	Mon 6 Dec 2010	Course Committee 8 th December 1-3pm
5: Stage B	Mon 13 Dec 2010	
	Mon 20 Dec 2010	Winter Vacation
	Mon 27 Dec 2010	Winter Vacation
	Mon 3 Jan 2011	Winter Vacation
6: Stage B	Mon 10 Jan 2011	
7: Stage B	Mon 17 Jan 2011	In-class assessment 17 th January Portfolio submission 18 th January Assessment Panel Stage B 24 th January Tutorials 25 th January