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| **SUMMARY REPORT** |  |

### **Programme Approval Panel**

### A sub-committee of Education Committee

*For completion by the SEO Officer following consideration of a Programme Proposal by the University Programme Approval Panel.*

1. **KEY DETAILS**

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| --- | --- |
| **Academic Year** |  |
| **Date of the Approval Panel Meeting** |  |
| 1. **Programme(s) title** |  |
| **2. Course code(s)** |  |
| **3. Final and exit awards** |  |
| **4. Mode of attendance** |  |
| **5. Anticipated number of intakes per year** |  |
| **6. Mode\* and Place of delivery**  *\*blended, online etc.* |  |
| **7. Proposed start date** |  |
| **8. School or Division** |  |
| **9. Professional Body and/or Partner** |  |

1. **DECISION**

The decision of the Programme Approval Panel is to recommend the following to the University Senate:

* 1. To approve the provision for a 5-year period, or until the next Periodic Review
  2. To approve the provision for a designated period of time (less than 5-years)
  3. That the provision is not approved for the following detailed reasons

*Delete outcomes that do NOT apply. For 1c. insert list of reasons for non-approval.*

1. **COMMENDATIONS**

The Panel commends the programme team on the following features of good practice:

* *[Insert features of good practice]*

1. **CONDITIONS** (Maximum of three)

To ensure that the programme is fit for purpose, exceptionally, the Panel requires the completion of the following CONDITIONS of approval, by *(insert date xx-xx-20xx )*

1. ………………………………………………

2. *………………………………………………*

1. **RECOMMENDATIONS** (Maximum of three)

To ensure that the programme(s) remains fit for purpose, the Panel makes the following recommendations for action during the first year of operation, *[insert academic year].*

1. ………………………………………………

*2. ……………………………………………….*

**Date of the Report:**

**Report Author:**

Progress on these recommendations should be reported during the annual monitoring of the Programme(s) in the Programme Plan for the first year of operation, *[insert academic year]*.