**USP PANEL MEMBER REPORT**

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| **Name**  |  |
| **Role on Panel**  |  |
| **Date of Completion**  |  |
| **Date of USP**  |  |

 ***Form to be uploaded in advance of the USP Meeting***

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| **1. Programme(s) for Approval**  |  |

**A. APPROVAL PROCESS CHECK**

**Please review the following forms on the Programme Development Record and note any gaps or concerns in the box below:** 7ii Employer and Professional Advisor Consultation Report, 7iii Student and Applicant Consultation Report, 8iii External Advisor Consultation Report, 9i Internal Advisor Consultation Report, 10i SEO PDR Check Report

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| **Approval Process – Please note any gaps or any areas of concern**  |

**B. SAMPLING OF DOCUMENTATION**

Please sample the following documentation on the Programme Development Record note any areas of concern and/or good practice in the relevant areas:

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| **6. Programme Documentation** 6.1 Programme Specification versions 6.2 Module Specification versions 6.3 Programme Guide versions 6.4 Programme Learning Outcome Map 6.5 Coherence Map 6.6 Assessment Table6.7 Assessment Journey Map 6.8 GAME or GAME+ Map  | 6.9 Placement and Project Handbooks**7. Resources and Marketing Information** 7.1Programme Leader and Module Tutor names, responsibilities and CVs7.2 Staff Development Plan7.3 Learning Resources Information 7.4 Marketing Information  |

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| **Document Sample – Please note any areas of concern and good practice**  |

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| **2. Programme(s) for Approval**  |  |

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| **Approval Process – Please note any gaps or any areas of concern**  |

**B. SAMPLING OF DOCUMENTATION**

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| **6. Programme Documentation** 6.1 Programme Specification versions 6.2 Module Specification versions 6.3 Programme Guide versions 6.4 Programme Learning Outcome Map 6.5 Coherence Map 6.6 Assessment Table6.7 Assessment Journey Map 6.8 GAME or GAME+ Map  | 6.9 Placement and Project Handbooks**7. Resources and Marketing Information** 7.1Programme Leader and Module Tutor names, responsibilities and CVs7.2 Staff Development Plan7.3 Learning Resources Information 7.4 Marketing Information  |

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| **Document Sample – Please note any areas of concern and good practice**  |

**\* Areas for Scrutiny** (See Annex 2 for further information)

**Chair to assess:** A: Rationale and Demand, B: Programme Contents, C: Programme Level Expectations, D: Programme Structure, G: Student Admissions, F: Assessment, G: Student Admissions and H: Student Engagement.

**External Panel Member to assess**: B: Programme Contents, C: Programme Level Expectations, D: Programme Structure, E: Teaching, Learning and Resources, F: Assessment, G: Student Support

**Internal Panel Member to assess**: C: Programme Level Expectations, E: Teaching, Learning and Resources, F: Assessment, G: Student Support and H: Student Engagement.

**Student Panel Member to assess**: F: Assessment, G: Student Support and H: Student Engagement